

REQUEST FOR QUOTATION (THIS IS NOT AN ORDER)		THIS RFQ <input checked="" type="checkbox"/> IS <input type="checkbox"/> IS NOT A SMALL BUSINESS SET-ASIDE		PAGE OF	PAGES
				1	2
1. REQUEST NO.	2. DATE ISSUED	3. REQUISITION/PURCHASE REQUEST NO.	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING	
	04/19/2016	N61755RC013CO			
5a. ISSUED BY Commanding Officer, NAVFAC Marianas, Contracting - Supply Department			6. DELIVER BY (Date) 05/06/2016		
5b. FOR INFORMATION CALL (NO COLLECT CALLS)					
NAME		TELEPHONE NUMBER		7. DELIVERY	
FLORENCE GARRIDO		AREA CODE	NUMBER	<input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)	
		671	339-7205	9. DESTINATION	
8. TO:			a. NAME OF CONSIGNEE		
			NAVAL BASE GUAM SECURITY DEPT		
a. NAME		b. COMPANY		b. STREET ADDRESS	
				BLDG. 6009, SECURITY ROAD	
c. STREET ADDRESS			c. CITY		
			SANTA RITA		
d. CITY		e. STATE	f. ZIP CODE	d. STATE	e. ZIP CODE
				GU	96915
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date)		IMPORTANT: This is a request for information and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or service. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotation must be completed by the quoter.			
04/28/2016					

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/ SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
0001	Procure xerox copier papers See attached Statement of Work(SOW) for more description and quantity.		1 LO		
0002	Delivery cost Direct to Guam, see address below: NAVAL BASE GUAM SECURITY DEPT. BLDG. 6009, SECURITY ROAD SANTA RITA, GUAM 96915 ATTN: MICHELLE DUENAS		1 LO		

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations are are not attached.

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE
b. STREET ADDRESS					
c. COUNTY			a. NAME (Type or print)		AREA CODE
d. CITY			c. TITLE (Type or print)		NUMBER
e. STATE		f. ZIP CODE			

**STATEMENT OF WORK
(XEROX PAPER)**

1. Scope: This order provides for Naval Base Security Department to procure Xerox paper for daily operations.

2. Product Description:

Name: Xerox Paper

Specifications:

*Xerox Paper, 8003R02047, size: 8.5x11 10/500

\$ _____ x 4/Pallets = \$ _____ TOTAL COST.

*Xerox Paper, 8003R02051, size: 8.5x14 10/500

\$ _____ x 2/cases = \$ _____ TOTAL COST.

*Xerox Paper, 8003R03761, size: 11x17 5/500

\$ _____ x 2/cases = \$ _____ TOTAL COST.

3. Delivery Date/Location:

Required Delivery Date: 6 MAY 2016

Place of Delivery (FOB Destination/shipping Point)(Complete Address):
Naval Base Guam Security Department
Bldg. 6009 Security Rd
Santa Rita GU 96915